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# EUROPEAN TEACHERS ACADEMY

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<b>Course title:</b>	<b>Organising a successful school exchange</b>
<b>Course description:</b>	<p>Nowadays, one cannot consider school as only a place of delivering stationary classes. Globalisation, new technologies, migrations, changing societies – all this requires new solutions in education. For sure one of them are international students' mobilities. These are understood as inter-school exchanges as well as other youth mobilities where pupils are participants and teachers are supervisors, group leaders or even project managers. More ambitious approach can even lead to organising exchange with schools from out of the EU and Europe itself. This training provides the knowledge on all aspects of above initiatives. In each of them the crucial role is this of the teacher or other school staff person, who takes the duties of a project manager. The programme takes participants on a journey across the whole project lifecycle, from understanding project idea, forming partnerships, application process, implementation to project closure. It also touches all complimentary issues, such as human resources management, use of social media, financial best practices, etc. The last day is dedicated to practical training of acquired skills and competences in the form of a simulation game, where participants will develop project ideas, partnerships and implement those with other foreign teachers – potential partners of future exchanges. Gathering people from various EU countries will provide a strong international dimension.</p> <p>As an effect of this training participants will strongly increase a lot of competences such as:</p> <ul style="list-style-type: none"> <li>- how to develop and sustain good partnerships,</li> <li>- how to effectively co-operate and communicate internationally,</li> <li>- how to ensure top quality in project management in each project phase,</li> <li>- how write successful project proposals,</li> <li>- how to present yourself and your work in a professional manner,</li> <li>- new methods of inspiring youth work,</li> <li>- how to evaluate projects,</li> <li>- knowledge of details and possibilities of Erasmus+ programme,</li> <li>- best practices in other countries, other NGOs,</li> <li>- understanding, tolerance and noticing benefits of diversity,</li> <li>- openness, curiosity, understanding the need for networking,</li> <li>- increased motivation for future work.</li> </ul>

<b>Competences acquired by participants:</b>	Project management, international team work, youth participation, ICT skills.
<b>Target groups:</b>	Secondary school teachers, school youth workers, school administration staff.
<b>Daily programme:</b>	<p>Day 1</p> <ul style="list-style-type: none"> <li>What is a project?</li> <li>Who is a project manager?</li> <li>What are the resources in school (exchange) projects?</li> </ul> <p>Day 2</p> <ul style="list-style-type: none"> <li>The lifecycle of a school project</li> <li>From project idea to project application</li> <li>Finding and working with a foreign partner</li> </ul> <p>Day 3</p> <ul style="list-style-type: none"> <li>Managing a project team</li> <li>Managing the implementation of a school exchange</li> <li>Financial aspects</li> </ul> <p>Day 4</p> <ul style="list-style-type: none"> <li>Project evaluation</li> <li>Risk and change management</li> <li>Project reporting</li> </ul> <p>Day 5</p> <p>Simulation game “Our first school exchange”</p>
Will participants receive a ready set of teaching materials / <b>course methodology</b> for future implementation in their school?	No.
<b>Dates:</b>	On demand, for groups only. The current dates of our courses can be found on our website.
<b>Location:</b>	Krakow, Poland.
<b>Social programme:</b>	The social programme activities are included within your course fees!



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#### Contact us

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